



CARING FOR EXCELLENCE

CARMEL CMI PUBLIC SCHOOL VAZHAKULAM

STUDENT'S DIARY



2025-2026

Name

Class Division

ATTENTION PARENTS

This handbook must be brought to school daily.

Parents / Guardians are requested to check it daily for Parent - Teacher communication, messages and reports.

CONTACT NUMBERS

Carmel Public School : 0485 - 2261233, 2970777

Office Mobile No. : 9747002717

Carmel Play School : 9605603908

Manager : 9061379124

Principal : 9447511903

SCHOOL HOURS

9.30 a.m. to 3.50 p.m.

OFFICE HOURS

10.00 a.m. to 3.00 p.m. (Monday to Friday)

10.00 a.m. to 1.00 p.m. (Saturday)

VISITING HOURS

Teachers : 3.45 pm to 4.15 pm



CARING FOR EXCELLENCE

CARMEL CMI PUBLIC SCHOOL

Vazhakulam P.O., Muvattupuzha - 686 670

Kerala, India

E-mail: carmelpsvazhakulam@gmail.com

Website : carmelpublicschool.com

Affiliated to C.B.S.E. New Delhi, Code No. 930193



Name

Standard Division Admission No.

Address

.....

.....

Telephone No. Mob.

A Visionary Our Inspiration



Saint Chavara

PRAYER FOR STUDENTS FOR SUCCESS

Most loving God, you are the source and fullness of all wisdom. We thank you for giving us a bright and powerful mind. Fill our minds with your light. Increase our memory power. Give us concentration in our studies. Lord, help us to organize our ideas systematically when we sit for our exams. Give us calmness of mind to overcome any fear or depression when ever we encounter any difficult problem. Be with us lord, encouraging us to face any negative situation with courage and confidence. Let your divine presence in us inspire and strengthen us to bring out the best from our studies and exams.

Lord, enlighten our minds to develop all our talents for your glory and for the service of our fellow beings. Let our lives become a shining light for others.

Lord, bless our dear parents, brothers and sisters, teachers and friends. O loving God, help us to be successful in our studies and come out with flying colors in our exams.

Saint Chavara, friend of students,
pray for us.

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WORKING HOURS



09.10 am	:	Staff Prayer
09.20 am to 09.25 am	:	Getting ready for the class
09.30 am	:	Assembly
09.40 am - 10.20 am	:	1 st Period
10.20 am - 11.00 am	:	2 nd Period
11.00 am - 11.10 am	:	Recess
11.10 am - 11.50 am	:	III rd Period
11.50 am - 12.30 pm	:	IV th Period
12.30 pm - 01.05 pm	:	Lunch Break
01.10 pm - 01.50 pm	:	V th Period
01.50 pm - 02.25 pm	:	VI th Period
02.25 pm - 02.35 pm	:	Interval
02.35 pm - 03.10 pm	:	VII th Period
03.10 pm - 03.50 pm	:	VIII th Period

PERSONAL RECORDS

Name

Sex Class Division

Religion Caste

Ad. No. Roll No.

Item for Co-curricular

Aadhar Card No.

Date of Birth Blood Group

Father's/Guardian's Name

Residential Address

E-mail :

Mob. Mob.

Occupation

Office Address

Tel. No.

Parents/Students A/c No. with IFSC Code

Mother's Name

Occupation

Mob.

Person to be contacted in case of emergency

Mob.

Name & Class(es) of brother(s) / sister(s) studying in this school

1. 2.

3. 4.

Bus Boarding & Alighting Points Bus No.

Means of transportation (Private vehicle name, Reg. No. & Ph. number)

I have read all the rules and regulations of this school and agree to abide by them and all the decisions of the school.

Signature of Parent/Guardian

Date

Name

(Any change in address, phone numbers, bus boarding points should be reported at the school office immediately)

Photo

PERSONAL HEALTH RECORD

Age :

Blood Group :

Infections Suffered

Chicken Pox

✓

Yes ☐ No ☐

Typhoid

✓

Yes ☐ No ☐

Hepatitis

✓

Yes ☐ No ☐

Jaundice

Asthma/
Breathing Problem

✓

Yes ☐ No ☐

1. Any Surgery undergone? Give details :

.....

Vaccines

Date of Immunization

	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
BCG					
Oral Polio					
DPT					
Hepatitis B*					
Measles Mumps Rubella					

Notifiable and permanent handicap if any

.....

Specific Allergen, if any

.....

Specific Learning Difficulty if any

.....

Dyslexia

Dysgraphia

Dyscalculia

Attention Deficit

Hyperactivity

Allergy to

Name of drug regularly consumed, if any

.....

Date	Weight	
	Height	Weight

PERSONAL RECORDS

Name

Sex Class Division

Religion Caste

Ad. No. Roll No.

Item for Co-curricular

Aadhar Card No.

Date of Birth Blood Group

Father's/Guardian's Name

Residential Address

E-mail :

Mob. Mob.

Occupation

Office Address

Tel. No.

Parents/Students A/c No. with IFSC Code

Mother's Name

Occupation

Mob.

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Mob.

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Signature of Parent/Guardian Date

Name

(Any change in address, phone numbers, bus boarding points should be reported at the school office immediately)

Photo

cut here and hand it over to the office

DETAILS OF TEACHERS

Class Teacher _____

Phone _____

Subject Teachers

Subject	Name	Phone No.
1		
2		
3		
4		
5		
6		

SCHOOL COUNCIL

School Head Boy _____ School Head Girl _____

Jr. Head Boy _____ Jr. Head Girl _____

Gen. Captain _____ Gen. Secretary _____

HOUSE CAPTAINS

Captain _____ Vice Captain _____

Captain _____ Vice Captain _____

Captain _____ Vice Captain _____

Captain _____ Vice Captain _____

PARENT TEACHER ASSOCIATION - PTA

President _____ Tel _____

Vice President _____ Tel _____

MANAGER

Rev. Fr. Thomas Manjakunnel CMI

PRINCIPAL

Rev. Fr. Johnson Vettikuzhiyil CMI

FINANCIAL ADMINISTRATOR

Rev. Fr. Jithu Thottiyil CMI

MEMBERS OF THE STAFF

Fr. Sijan Paul Unnukallel CMI M.Sc., M.Ed, M.Phil	Mathematics
Fr. Johnson Vettikuzhiyil CMI M.A, M.Ed, M.Phil	English
Anju Shaji M.Sc, B.Ed	Chemistry
Bindu Chellappan M.Sc., B.Ed	Mathematics
Deepa Baby M.Com, B.Ed	Accountancy
Deepa Jose M.Sc., B.Ed	Botany
E. Harinee Vandana M.A, B.Ed	English
Jithin George M.Sc., B.Ed	Physics
Jophy George MCA	Computer
Nisha Reji M.Sc., B.Ed	Chemistry
Saju Paul M.A, B.Ed	Economics
Sneha Sunny M.Sc., B.Ed	Physics
Sini Paul M.Sc., B.Ed	Mathematics
Tina Tojo M.Sc, B.Ed	Biology
Viju Paul M.A, B.Ed	English
Amullya Jose M.Sc., B.Ed	Physics
Anitha Ajayakumar M.A, B.Ed	Malayalam
Anju Chandran M.Sc., B.Ed	Mathematics
Anjuna K Varghese M.Sc	Computer
Aswathy B M.A, B.Ed	English
Geena Jose M.Sc., M.Ed	Chemistry
Jain Johnson M.A, B.Ed	English
Jenny Kuriakose M.Sc., B.Ed	Mathematics
Jincy John M.A, B.Ed	Hindi
Irene John MCA	Computer
Kiran R Krishna B.Sc., BPED	Physical Education
Malavika B M.Sc., M.Ed	Social Science
Mereena Jacob B.Sc., B.Ed	Biology
Merin Mathew M.Sc., B.Ed	Physics
Merita Stanly M.Sc, B.Ed	Chemistry
Nimmy Mathew M.Sc, B.Ed	Chemistry
Nisha C.S M.A, B.Ed	Economics
Margaret John M.A, B.Ed	English
Pratheeksha N.S M.A, B.Ed	English
Prathibha Joseph M.Sc., B.Ed	Mathematics
Preeja V.T M.A, B.Ed	Economics
Pritty Kuriakose M.Sc., B.Ed	Mathematics
Rajesh M R MCA	Mathematics
Renjith George M.A, B.Ed	Malayalam
Sairabhanu P.M M.A, B.Ed	Economics
Shibimol V.L M.Sc., B.Ed	Mathematics
Shijo Skaria C.P.E.D, BPE	Physical Education
Sinu B Nair M.A, B.Ed	Malayalam
Sonia George B.Sc., B.Ed	Physics
Sreeja N M.A, B.Ed	Hindi
Theresa Johnson M.A, B. Ed	Economics
Vishnu Priya K M.A, B.Ed	English
Achu John B.Sc., B.Ed	Mathematics
Ancy P John M.Sc., B.Ed	Mathematics
Anujamol Thomas B.A, B.Ed	Social Science
Archana Jose B.A, B.Ed	Hindi
Bency Paul B.Sc., B.Ed, PGDCA	Science

Ciji Jacob M.A, M Phil, B.Ed
 Gigi K.S B.Sc, B.Ed
 Gini Joby DCA
 Jibil Cyriac B.A, B.Ed
 Jomy Jose B.Sc, B.Ed
 Josmy Joy M.A, B.Ed
 Ligi Cijo B.Sc., B.Ed
 Linju M M.A, B.Ed
 Manju Binu B.A, B.Ed
 Mathew T.J. B.A, BLISc
 Meena John M.A, B.Ed
 Neena Mathew B.A, TTC
 Nisha Shaji B.Sc, PGDCA
 Raji Urumees B.Sc., B.Ed, PGDCA
 Ranjitha P.R M.A, B.Ed
 Sanet Shibu M.A, B.Ed
 Saritha K.R M.Sc, B.Ed
 Shiny George C.P.E.D
 Silvy Jose B.Sc, B.Ed
 Sini Gemini M.A, B.Ed
 Smitha Manoj B.Sc., B.Ed
 Solly Thomas B.Sc., B.Ed
 Sona M.S B.Sc., B.Ed
 Soumya Sasikumar DFA
 Sowmya Thomas M.Sc., B.Ed
 Stella Vincent B.Sc., B.Ed
 Swapna Shijo M.A, B.Ed
 Vineetha Manoj M.A, B.Ed
 Greeshma K. Nair M.A, B.Ed

Ambily Ajesh B.Com, NTTC
 Anupriya S B.Com, NTTC
 Bijimol Benny M.A, B.Ed
 Brigeetha Reji B.com, B.Ed, NTTC
 Elizabeth Alex B.A, NTTC
 Jasmi Sijo M.Com, PGDCA
 Josefa H Alpuerto B.Com
 Malathi Saji NTTC
 Neethu Francis B.A, NTTC

Bijo James MA, B.Lib, Sc.
 Ajesh P.R. B.Com
 Smitha Sabu B.Com, PGDCA

Jerol Jose
 Aneesh O.P.
 Sumesh Vijayan
 George Jacob (Paul)
 Gopi K.P.
 Joseph V.J. (Baby)
 Ravi M K
 Biju Mathew

Siby P Antony
 Vidhyadharan T.K
 Jacob John
 Bessy Shabu
 Sunitha K.M.
 Hima Biju
 Bindhu Biju
 Giya Sunny (Asha)

Hindi
 Mathematics
 Classical Dance
 Social Science
 Mathematics
 Social Science
 Science
 Hindi
 English
 Hindi
 English
 English
 Computer
 Mathematics
 Malayalam
 English
 Computer
 Physical Education
 Science
 Social Science
 Science
 Mathematics
 Science
 Fine Arts
 Chemistry
 Science
 Hindi
 Malayalam
 English

Nisha Geevarghese B.A, NTTC
 Sandhya C Gopinath B.A, NTTC
 Shiji Jose B.A, NTTC
 Sindu Skaria B.A, TTC
 Soja C.S B.Com, NTTC
 Sreeja Manoj M.Com, NTTC
 Sreekala Jayan NTTC

Annu Thomas M.Com, B.Ed.
 Simmy K Peter BA, PGDCA, B.Lib, Sc.
 Regi Thomas

LEAD KINDLY LIGHT

Lead kindly light amidst the encircling gloom.
 Lead Thou me on.
 The night is dark and I am far from home.
 Lead Thou me on.
 Keep Thou my feet. I do not ask to see
 The distant Scene one Step enough for me
 So long Thy Power hath blessed me: sure it still
 Will lead me on
 O'er moor and fen, O'er crag and torrent till
 The night is gone
 And with the morn those angel faces smile
 Which I have loved long since and lost a while.

- John Henry Newman

ASSEMBLY PRAYER

1

O God, Our Loving Father,
 Make us all through today,
 Diligent in our studies,
 And fair in our games.
 Loving in our relations,
 and Clean in our pleasures.
 Obedient to our teachers,
 True to our friends,
 And in everything loyal to you
 Bless our school, our dear country
 And the whole of mankind,
 Now and always, for ever and ever

2

Merciful, loving Father -
 source of wisdom and knowledge,
 thank you for helping me to study
 I offer you my work and my endeavours
 Bless all who help me to learn and grow
 Give me courage to do what is right. Amen

3

Dear God, bless us today.
Help us to be good and kind to others.
Give us an attentive mind
So that we can grasp our lessons.
Give us the wisdom to know what is right and
the courage to stand for truth and justice.
Bless our parents, teachers and friends.
We thank you for everything.

4

Bless us, O Lord, and these your gifts
which we are about to receive from your bounty.
Bless all those who have toiled in providing this food.

5

We give you thanks, Almighty God,
for all the benefits which we have received
from Your bounty,

PLEDGE

India is my country. All Indians are my brothers and sisters. I love my country, and I am proud of its rich and varied heritage. I shall always strive to be worthy of it. I shall respect my parents, teachers and all elders and treat everyone with courtesy. To my country and to my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he
 Bharata-bhagya-vidhata
 Punjab-Sind-Gujarata-Maratha
 Dravida-Utkala-Banga
 Vindya-Himachala-Yamuna-Ganga
 Uchala-Jaladhi taranga
 Tava Subha name jage
 Tava subha ashisha mage
 Gahe tava jaya gatha
 Jana-gana-mangala-dayaka jaya he
 Bharata-bhagya vidhata
 Jaya he, jaya he, jaya he
 Jaya, jaya, jaya, jaya he.

AUTHENTIC ENGLISH TRANSLATION OF THE NATIONAL ANTHEM

Thou art the ruler of the minds of all people,
 The Dispenser of India's destiny.
 Thy name rouses the hearts of the Punjab,
 Sind, Gujarat and Maratha
 Of the Dravid and Orissa and Bengal,
 It echoes in the hills of the Vidhyas and
 Himalayas, mingles in the music of the
 Yamuna and Ganga and is chanted by
 The waves of the Indian sea
 They pray for Thy blessings and sing they praise.
 The saving of all people waits in thy hand,
 Thou Dispenser of India's destiny Victory,
 Victory, Victory to thee.

Translated from Bengali by Rabindranath Tagore

CARMEL ANTHEM

Chosen are we children of Carmel School
That knows no less than excellence
Flowing down to the earth in it's joyous lull of life
Cleansed cleaner in minds and souls
In a measure that works
Through that harmonious mantras-truth,
duty and community
Hold high the flag of Carmel CMI
public school is marching by
To bloom and thrive anywhere
Sooths and smoothens our lives
Our heavenly patron St. Chavara
In thy fold O mother, you nurse
Guide and save in love of love
And groom to be worthy of our land.

PRAYER

THE SIGN OF THE CROSS

In the name of the Father, and of the Son and of the Holy Spirit.

THE OUR FATHER

Our Father in heaven, Holy be your name; Your Kingdom come; Your will be done on earth as it is in heaven.

Give us this day our daily bread; and forgive us our sins as we forgive those who sin against us. And do not bring us to the test, but deliver us from evil. Amen.

THE HAIL MARY

Hail Mary, full of grace, The Lord is with you. Blessed are you among women, and Blessed is the fruit of your womb Jesus.

Holy Mary, Mother of God, Pray for us sinners, now and at the hour of our death. Amen.

THE GLORY BE

Glory be to the Father, and to the Son, and to the Holy Spirit. As it was in the beginning, is now, and ever shall be world without end. Amen.

OH MY JESUS

Oh my Jesus, forgive our sins. Keep us from the fire of hell. Bring all souls to heaven, mostly those who are most in need of your mercy. Amen.

INTRODUCTION

Carmel CMI Public School, is an educational enterprise of the Carmel Monastery, Vazhakulam. Ever since the founding of the monastery in 1859, it took special care and interest in the education of the people of the locality. This was part of the mandate of the founding Fathers of the CMI Congregation. Facilities for English education was provided in the seminary at Vazhakulam as early as in 1866. When the seminary became vacant in 1891, it was turned into an English Primary School in the same year. Unfortunately, it ceased to function in 1903 when the building was burned down. There was an attempt to revive the school in 1905. When the golden jubilee of the monastery was celebrated in 1909, the Infant Jesus Elementary School was started. The government accorded sanction to it in 1919.

In 1938, the high school section of Infant Jesus Elementary School was sanctioned. Later on an English medium parallel division was added to the school. Realizing the dearth of students for the English medium parallel division, the Management decided to start an elementary English medium school as a feeder school. Thus the Sabas English School was opened in June 1983, which got government recognition in 1991 after a protracted legal battle of five years. Subsequently, the English medium parallel division of Infant Jesus School ceased to function in 1987.

The Carmel English U.P. School was started in 1995 for the students who completed the primary classes in Sabas. But seeing the great demand for the C.B.S.E. systems all over India and abroad, the management introduced the C.B.S.E. system in 1997 and the school was renamed **Carmel CMI Public School**. The school was formally affiliated to the C.B.S.E. in 1998 upto Class X and was upgraded to Plus Two level in 2001.

AIMS AND OBJECTIVES

The aims and objectives of the School are:

- ✧ Primarily to provide children sound education based on religious and moral values. Admission is open to all good and earnest candidates irrespective of caste and creed, for we base our training on the Fatherhood of God and the consequent brotherhood of all men.
- ✧ To enable the children to acquire the highest kind of knowledge which will lead them to the understanding of concepts and principles rather than the mere learning of facts.
- ✧ To develop physical, intellectual, social and psycho-motor skills of the pupil.
- ✧ To develop positive attitudes to life which will lead to empathetic understanding of others and their feelings, and
- ✧ To nurture the values which will determine the patterns of behaviour required to live in harmony with other individuals and with nature.

CURRICULUM

The School provides highly efficient coaching to both boys and girls according to the syllabus prescribed by the Central Board of Secondary Education, New Delhi. The objective of the curriculum is to fully develop the student's individual potentialities rather than to confine him/her to books alone. The medium of instruction is English. Hindi and Malayalam are also included in the curriculum.

The Central Board of Secondary Education has restored the Std X Board Examination with effect from the Academic Year 2017-18. The examinations from Academic Year 2017-18 shall be conducted as per the remodelled assessment structure.

Scholastic Area : The assessment structure and examination shall be as follows.

The school year is divided into two terms

First Term	April - September
Second Term	October - March

Subjects	TERM - 1 (100 Marks) 20 marks Periodic Assessment + 80 marks for Half Yearly Exam		TERM - 2 (100 Marks) 20 marks Periodic Assessment + 80 marks for Yearly Exam
Language 1 (Eng.)	PA 20 marks	Half Yearly Exam	PA 20 marks
Language 2 (Mal.)	•Periodic Test-10 marks with syllabus covered till announcement of test dates by school	•Written exam for 80 marks with syllabus covered till announcement of Half Yearly exam dates by school	•Periodic Test
Language 3 (Hindi)			•10 marks with syllabus covered till announcement of test dates by school.
Mathematics	•Class work 5 marks at term end		•Class work 5 marks at term end,
Science			•Sub Enrichment 5 marks at term end.
Social Science	•Sub Enrichment 5 marks at term end		
Any other Subjects (Information Technology)			

BATCHES FOR SENIOR SECONDARY LEVEL

1. English, Mathematics, Physics, Chemistry, Biology
2. English, Mathematics, Physics, Chemistry, Computer Science.
3. English, Physics, Chemistry, Biology, Informatics Practices
4. English, Mathematics, Accountancy, Economics, Business Studies
5. English, Accountancy, Economics, Business Studies, Informatics practices.
6. English, Physics, Chemistry, Biology & Malayalam



GENERAL RULES AND REGULATIONS

ADMISSION

1. Admission to the school is restricted by certain policies of the Management and by the conditions of age, ability and conduct. Hence applicants for admission will be tested and admitted in the standard they are found fit.
2. At the time of admission the students should be personally introduced by his/her guardian, who will be responsible to the school authorities for his/her studies, conduct, regularity and discipline.
3. The Principal reserves the right of refusing admission to a candidate without ascribing any reason for it. He also reserves the right of refusing continued studies of any pupil whose conduct is found unsatisfactory or who is not benefitting by his stay and study in this school.

ATTENDANCE

4. As regular attendance is an important element for successful school work, no student should absent himself/herself from class without sufficient reasons. Any student with less than 75% attendance shall not be allowed to appear in the final examination. Medical leave will be counted as absence for counting the attendance for the final examination.
5. Parents/guardians must state clearly, the reason for the absence. Failure to do so invalidates the application and renders the student liable to sanction.
6. Leave of absence must be obtained from the Class teacher, attested in the 'Leave Record' of the Handbook.

7. Normally half-day leave will not be granted to students. Once they come to school, they have to be present the whole day. They are not allowed to go out of the school campus during school hours including recess time.
8. In case of serious illness the Principal must be informed within five days with a medical certificate accompanied by the leave application from the parent/guardian.
9. Those who return to school after absenting themselves without prior permission, shall not enter the class without the leave note countersigned by the Principal.
10. Students suffering from contagious or infectious diseases will not be permitted to attend the school. The Principal should be informed before the student attends the class after the recovery from such disease.
11. No student who comes late shall enter the class without obtaining the signature of the Class teacher in the '**Late Coming Record**' sheet of the handbook.

SCHOOL UNIFORM

12. All students should wear complete uniform maintaining uniformity in pattern, discipline and professionalism. On Wednesdays Std. I to Std. XII

Boys : House T Shirt & Blue Black
Trousers/Shorts

Girls : House T Shirt & Blue Black Pinafore/Skirt/
Trousers and sleeveless coat/Ash Trousers
and sleeveless coat.

LKG & UKG

Boys : Red check shorts and Cream shirt.
Black shoes & cream socks with red stripes

Girls : Red check pinafore and Cream shirt.
Black shoes & cream socks with red stripes

On Wednesdays

Boys : T Shirt + Red check shorts

Girls : T Shirt + Red check pinafore

STD I to IV

Boys : Blue Black Shorts and Light Red striped shirt.

Black shoes and Blue Black socks.

Girls : (Pleatless) Blue Black Pinafore and Light Red striped Shirt.

Blue Black socks and Black shoes.

STD V

Boys : Blue Black Trousers Light Red striped Shirt.
Black shoes and Blue Black socks.

Girls : (Pleatless) Blue Black Pinafore, Light Red Striped Shirt.

Black shoes and Blue Black socks.

STD VI to X

Girls : Blue Black Trousers, Light Red striped shirt.
Blue Black sleeveless coat. Black shoes and Blue Black socks.

STD XI & XII

Boys : Blue Black Trousers and Purple striped Shirt.
Black shoes and Blue Black socks.

Girls : Blue Black Trousers, Purple striped shirt.
Blue Black sleeveless coat.

Black shoes and Blue Black socks.

STD I - X

Monday, Tuesday, Thursday & Friday
Light Red striped shirt compulsory.

Wednesday House T Shirt

ID CARD

13. Every student shall wear the current year school identity card. Manipulating and exchanging the ID card are punishable acts.

HAIR - DO FOR GIRLS

Long hair should be plaited up and tied with white woollen hair band. Short hair should be held up with white plastic hair band.

Girls (I-XII) : Single plait or pony tail

14. Parents / guardians are requested to see that their children come to school well groomed. The school uniform must be clean and ironed. Wearing a vest/petticoat/ underskirts is compulsory. Low waist trousers are not allowed. Girls skirts should be on or slightly below the knee. Hair colouring, long nails with nail polish, lipstics and other cosmetics, colourfull hair clips, and ear rings are not allowed in school.
15. **Boys** must have short and neat hair cut. They should have a clean shaven face. Any particular style of hair cutting, colouring , marking on head etc. are not acceptable.
16. On Saturdays students may put on any decent civil dress.

DISCIPLINE

17. Discipline is an integral part of the learning process. If a student is to develop self-control he/she must be trained to bridle his/her emotions and impulses, thereby enabling him/her to live in harmony with others, to respect the traditions of his/her family, to keep the laws of the country and to obey the commandments of God.
18. All the students shall make themselves acquainted with the rules and regulations notified for their conduct. Ignorance of the rules will not be accepted as an excuse for their violation. The diary should be brought to school daily.

19. Students should be polite and courteous and appropriately greet their teachers, elders and other respectable persons when they meet them. They should also greet one another.
20. All the students shall be in the school premises before 9.20 am. At the first warning bell, all shall gather, in silence, at the specified place for the morning assembly/class. Prayers must be said with due respect and devotion. After the assembly all should go in an orderly manner to their respective classrooms. The second bell marks the beginning of the session.
21. In the afternoon, students must be in their classrooms at the first bell. Classes begin at the second bell.
22. All shall remain silent and study till the teacher comes to the class. When the teacher enters the class room, pupils shall stand up, greet him/her and remain there till they are asked to sit.
23. Students shall keep silence and decorum in the classes. During the absence of a teacher, they shall not leave their classroom nor or their seats; nor shall they make noise.
24. Running, playing or shouting inside the school building is not allowed.
25. No student shall enter any classroom other than his/her own without permission. They may change their places in the class room only with the permission of the class teacher
26. *SPEAKING IN ENGLISH IS COMPULSORY* at the school, on the school campus, in the school bus-and at the bus- stops while waiting to board the bus.
27. Discourtesy and disrespect to the members of the school staff in any form will be viewed seriously and students responsible for such misbehaviour are liable to be dismissed.

28. No student will be sent with a relative/stranger unless a responsible person comes to fetch him/her with a note of authorization from his/her parent/guardian.
29. Reading materials like books, newspapers, periodicals, comics etc. may not be brought to the school without the previous sanction of the Class Teacher. Film magazines, pornographic books, and such other items are not allowed in the school campus. Electronic gadgets, Mobile phones, and smart watches are strictly prohibited in school campus. The same will be confiscated and the student will be suspended with immediate effect.
30. No collection of any kind shall be made in the school. All collections must be done through the office.
31. Meeting, party or picnic or any kind of organized school activity shall not be arranged without the approval of the principal.
32. It is not advisable for students to have too much money or expensive watches, gold ornaments etc., in their possession. The school authorities will not be responsible for the loss of such articles. Students are not allowed to wear bangles and rings.
33. Students shall be responsible for the safe custody of their belongings. As a precautionary measure it is suggested that they have their names inscribed on articles like tiffin carriers, umbrellas, school bags, etc.
34. Lost articles must be claimed from the school office within a week, after which period unclaimed articles will be disposed off.
35. Students should take care of the school property. They should not write or scratch on desks, chairs, wall or doors of the school nor should they damage property belonging to others. Any damage done to the school property will have to be remitted by the offender.

36. The class rooms, corridors and the school premises shall be kept neat and clean. Waste paper or other waste materials must always be thrown into the waste boxes provided. They may always take care that the display boards, walls, furniture, black-boards, shelves etc., are kept neat and in order.
37. When passing along corridors, during class hours, students shall keep silence. WHILE GOING UP AND COMING DOWN THE STAIRCASE, THE RULE IS KEEP LEFT.
38. For a serious violation of any of the school regulations, a student may be temporarily suspended according to the discretion of the principal.
39. All our students are sincerely exhorted to cultivate the habit of daily morning and evening prayers. Catholic students are specially recommended to assist regularly at Holy Mass and to frequent the Sacraments and thus be witnesses to Christ in their daily lives by their good example. Catholic parents would do well to encourage their children in this matter.

SCHOOL BUS SERVICES

40. Students availing themselves of the school bus, must, as a rule, continue to use the service through out the year. If a parent wishes to discontinue Vehicle Facility received by his/her ward, he/she will have to inform in writing at least one month before the anticipated date of discontinuance and obtain a written permission from the Office.
41. Any student causing annoyance to other students in the bus or to the pedestrians will be barred from further use of the bus with no claim to refund of bus fares. He/she is also liable to further disciplinary action.

42. The school will not provide alternative transport facilities to students who miss the bus. While waiting for the school bus, students should be mindful of good manners and exemplary behaviour. Playing at these centres is strictly forbidden.
43. At the bus stop children should get into the bus in an orderly manner. As a safety measure they should not put their hand or head out even to salute any one.
44. Students must take their bags in their hands as they board the bus and keep it safely on the racks. Senior students should give preference to the junior ones to sit.
45. In case of any complaint, parents should report to the office and never approach the crew of the bus directly.
46. Students who cause any damage to the bus will have to pay penalties that will be fixed by the Principal based on the report from the crew.

JOHN L. TAROS LIBRARY

47. The library of the school is dedicated to John L Taros, who was born on 21st January 1963 and passed away on 9th May 1997. His mother Diane M. Taros has made a generous contribution to furnish the school library. The school endeavours to maintain a well-equipped Library and Reading Room. Library books are to be taken care of and used properly. While taking a new book out, any defect or damage of it must be brought to the notice of the Librarian and class teacher immediately. Books lost will have to be replaced by student or he will have to pay double the cost of it.
48. Students are not allowed to exchange or lend books among themselves or with outsiders.
49. Note books or paper and pen will not be permitted in the Library. During Library periods, the whole class may be brought into the Reading Room under the supervision of

teacher-in-charge. Perfect silence and orderliness must always be maintained within the Library.

PICNICS AND TOURS

50. Picnics and tours are part of study and class activity and hence all are expected to join them. It will encourage and strengthen friendliness and love for each other. It is also a source of relaxation and help to develop knowledge, good relations and curiosity.
51. All picnics and tours shall be arranged with prior approval of the Principal. School authorities, management or staff shall not be held responsible for any accident or mishap during picnics, tours or excursions.

PARENT-TEACHER ASSOCIATION

52. All parents are members of the Parent Teacher Association of the school. The aims and objectives of the association are:
 - i. To bring better understanding of the problems of the pupil, parents, teachers and help to find solution.
 - ii. To be in close touch with pupil's progress, health, physical education, obedience to teachers, regularity in doing assignments, etc.
 - iii. To arrange meetings, seminars and cultural programmes for improving the relationship between parents, pupils and teachers.
 - iv. To raise funds for the specific purpose of school's welfare. The Parent-Teachers Association is expected to meet periodically

HOME STUDY AND PARENTAL CO-OPERATION

53. Parents and guardians are expected to co-operate with the school authorities by enforcing regularity and discipline, helping their children or wards prepare their lessons and

taking helpful interest in the activities of the school. All efforts made by teachers with regard to student's training, can bear fruit, only if parents co - operate.

54. Parents/Guardians may be allowed to meet the teachers to enquire about the progress of their wards with permission from the Principal on Fridays between 3-50 p.m. to 4-30 p.m.
55. Apart from taking helpful interest in the academic work of the school, parents must also encourage their children to take part in Co-curricular and extra-mural activities organized for the benefit of the children.
56. Any complaint or remark by parents about the staff or school functioning must be brought to the notice of the Principal or Manager, and not to the staff concerned.
57. Parents are strongly advised not to miss the parent-teacher meetings arranged during the course of the academic year for inquiring about the progress of their children in studies and in the other aspects of school life.
58. Parents are earnestly requested to sign the progress reports or any similar documents when so requested.
59. Parents are hereby informed that daily reports about their ward, if any, from the school about conduct and studies are conveyed through the handbook. Parents are expected to take note of these reports and messages with their counter-signature.
60. Students who fail to show these remarks and reports and get them counter-signed by their parents are liable to be punished and sent home.
61. Parents, guardians or other persons are not allowed to meet the students or teachers during class-hours at the door of class-rooms. On emergencies they have to contact the Principal.

62. **Parents and guardians are requested to notify the school office in writing of any change either in their postal address or their telephone numbers.**
63. The Management, Principal and Staff will not be held responsible in any way for loss of articles, any accidents or mishaps that may occur beyond control of the student, either in the school premises or while bringing them to school or carrying them back home by bus. Children who are ill should not be sent to school.
64. Entrusting a pupil to the school implies that parents agree to stand by the rules and regulations of the school and that they should see that children also abide by the school regulations.

EXAMINATION/PROMOTION

65. Parents/students are not encouraged to handover gift to teachers. You can express your gratitude through words.
66. There will be two terminal examinations and three mid term examination during the academic year which begins in June and ends in March. Promotion to the next higher class will be based on the students performance at the terminal examinations alone.
67. Test/examination cannot be deferred nor anticipated to suit individual convenience. No re-examination will be conducted in any subject.
68. Absence or exemption from any subject in any examination excludes the student from being reckoned in order of merit for ranking in the result.
69. A student who uses unfair means during tests or exams will be given a zero mark in the subject and a warning letter. Repetition of the same will result in dismissal. Any student who is found tampering with marks in the report card or answer sheet will be asked to write the explanation for

further action. These students will not be eligible for any award.

- 70. The result of the examinations are final and will not be reconsidered.
- 71. Inability to write the examinations shall be reported to the Principal in time.

LABORATORIES

- 72. Three well-equipped science laboratories have been arranged for Physics, Chemistry and Biology. Modern equipments and amenities have been provided for training aspiring creative minds. Damage caused to any equipment, need to be made good by the concerned student.
- 73. Well equipped Mathematics lab and computer labs are also available for the students.

CO-SCHOLASTIC ACTIVITIES

- 74. The school has a variety of co-scholastic activities aimed at the harmonious development of the children. Students are exhorted to participate in different activities during an academic year. Grades will be assigned to co-curricular programmes as per CBSE norms.

FEE REGULATIONS

- 75. School fee must be paid regularly and punctually. Fee must be paid for the term during which the pupil's name has been carried on in the register even if the pupil has been absent during these months.
- 76. Parents must keep the fee-receipts issued to them and produce them as proof of payment, if needed.
- 77. Students will not be allowed to sit for any examination without Hall-Tickets issued against clearance of fee and other charges.

78. Conveyance charge and instalment fee should be paid in schedule.

FEE PAYMENT

In order to introduce a professional system in fee payment and to provide convenient fee payment mode to parents, we in association with **Federal Bank** introduce various fee payment modes which are of benefit to students, parents and to the school by reducing the greater risk of handling cash.

PROCESS

1. By using the mobile app :
 - ★ For Android Mobiles : download **Carmel CMI Public School** from the Play Store.
 - ★ For ios : From the App store download **School Canvas**.
2. Online payment through our website :
www.carmelpublicschool.com
Username & password will be obtained from the school office.

FEE STRUCTURE FOR THE ACADEMIC YEAR 2025-26

Class	1st Installment (Before June 15)	2nd Installment (Before Aug. 15)	3rd Installment (Before Oct. 15)	4th Installment (Before Jan. 15)	Total
KG	5700	5700	5700	5700	22800
I-IV	6200	6200	6200	6200	24800
V-VII	6500	6500	6500	6500	26000
VIII-X	6700	6700	6700	6700	26800
XI-XII	8200	8200	8200	8200	32800
XI-XII SPECIAL BATCH	11000	11000	11000	11000	44000

BUS FEE	1st Installment (Before Aug. 15)	2nd Installment (Before Oct. 15)	3rd Installment (Before Jan. 15)

* School fee may be remitted from 21st April 2025 onwards.

* Bus fee may be remitted from 16th June 2025 onwards.

* Online payment through our website www.carmelpublicschool.com is also possible.

WITHDRAWAL

79. No school leaving certificate will be issued unless applied for it in writing, in the proper form, by the parent or guardian, and after all the dues have been cleared. Fees are due as long as no notice of withdrawal is given.

DISMISSAL

80. Irregular attendance, habitual idleness, obtaining more than 250 minus points disobedience or defiance of authority, malpractice in connection with examinations, lack of sufficient improvement in conduct and studies even after warning or conduct injurious to the moral tone of the school are sufficient reasons for the dismissal of a student.

The school follows a zero tolerance policy towards the above acts of misconduct. Principal shall take suitable action at school level depending upon the gravity of misconduct.

- a. verbal /written warning to the student with parents.
- b. suspension from attending classes / school for a specified working period
 - i. for 15 working days at the 1st instance
 - ii. 30 working days at the 2nd instance
 - iii. shall be expelled from the school at the 3rd instance

81. FEE CONCESSION SCHEMES

(I) ELIGIBILITY FOR FEE CONCESSION

- i) He/she should be a regular student of any recognized school and the financial situation of the parents/ guardian is not sound to meet the entire educational expenses of the child
- ii) The student has minimum marks / grade as follows

Students of class I - V	above 70%
Students of class VI - VIII	above 75%
Students of class IX & above	above 80%

PROCEDURE TO GET THE FEE CONCESSION

1. Parent shall submit the duly filled in application form in the school office on or before 19-07-2025. They may choose to convey their requirements to the management committee through Class Teacher, Principal, Vice Principal or through a letter addressed to the Manager
2. The management committee shall consider all the applications and sanction an admissible amount in each case considering
 - i) Financial situation of the parents
 - ii) Scholastic achievement of the candidate
 - iii) Availability of funds
3. The details of the amount sanctioned as scholarship in each case shall be made available in the school office by 30th July 2025.

(II) FEE CONCESSION AVAILABLE

1. THIRD CHILD of a Catholic family shall be considered for a scholarship equivalent to one fourth of the school fee for the year.
2. FOURTH child of a Catholic family shall be considered for a scholarship equivalent to half of the school fee for the year.

AMENDMENTS OF RULES

79. The Principal/Management has the right to introduce, amend or change these rules and regulations in case of exigencies and in furtherance of the aims and objectives of the Managing Society and the school as and when necessity arises.

EXCLUSIVE INSTRUCTIONS TO KG PARENTS

1. School uniform, as prescribed by the school should be worn on all working days.
2. All the belongings of the child should be labelled.
3. Nails and hair should be kept trimmed and clean.
4. The books, pencil box, crayons will be kept at school.
5. Books will be sent home occasionally.
6. A handkerchief should be sent along with the child daily.
7. Do not send money through you child unless requested for, in writing, from the school.
8. Intimations should be given to the office/teacher while sending money/medicine.
9. Send a spoon and baby towel along with lunch.
10. Avoid sending fish with bones.
11. Avoid fancy clips, fancy ear rings, bangles, toys etc. to school.
12. Check your child's bag/diary daily.
13. Make sure that your child is regular and punctual.
14. In case of contagious diseases sent your child after complete recovery with a letter supported by a medical certificate.
15. Your complaints/suggestions/appreciations should be intimated to the school in writing.
16. Involve your child in a lot of creative activities at home (eg. colouring, doing paper work, making them say stories etc.)
17. Readout stories and sing songs to children as often as possible.
18. Your participation and support is solicited in all meetings, functions and workshops organized by the school.

VALUE EDUCATION & COUNSELLING FACILITY

As a catholic institution run by CMI fathers we give utmost importance to value based education and aim at forming good future citizens imbibing proper value system based on the fatherhood of God and brotherhood of all human beings. Besides regular curricular instructions on moral values the school provides regular counselling facility for all our students. HRD programmes assist the students to identify and develop their potentials. Serious efforts are made to develop a social commitment among our students for the upliftment of the poor through various activities.

ITEMS OF CO-CURRICULAR

01. Swimming	02. Drawing	03. Painting	04. Computer typing
05. Classical Dance	06. Basket Ball	07. Needle work	08. Glass Painting
09. Karatte	10. Tabala	11. Tripple Drum	12. Jewellery Making
13. Classical Music	14. Archery	15. Tailoring	16. Metal Engraving
17. Keyboard	18. Band	19. Roller Skating	20. Abaccus
21. Craft	22. Yoga	23. Guitar	24. Football

KG : Music & Dance compulsory.

DECLARATION BY THE PARENT OR GUARDIAN

I have read all the rules and regulations of this school and agree to abide by them and all the decisions of the school.

Date _____

Signature of Parent/Guardian

Name _____

MAY

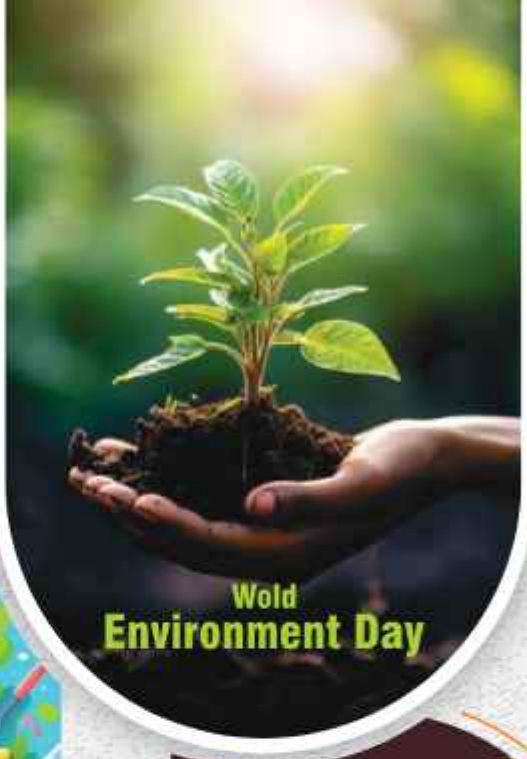
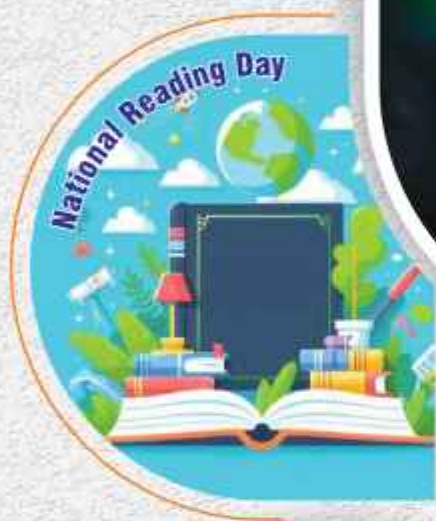
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4	5	6	7	8	9	10
11		13		15	16	17
18		20		22	23	24
25		27		30		



2025 MAY

1	THU		
2	FRI		
3	SAT	H	
4	SUN	H	
5	MON		School opens, IX, X & XII
6	TUE		
7	WED		
8	THU		
9	FRI		
10	SAT	H	
11	SUN	H	
12	MON		First Mid Term - XII
13	TUE		
14	WED		
15	THU		
16	FRI		
17	SAT	H	
18	SUN	H	
19	MON		First Mid Term - X
20	TUE		
21	WED		
22	THU		
23	FRI		
24	SAT	H	
25	SUN	H	
26	MON		Teachers Training - Stress Management
27	TUE		Teachers Training - NEP 2020
28	WED		Teachers Training - Happy Classrooms
29	THU		Teachers Training - Theory of Knowledge
30	FRI		Subject Council Meeting & Staff Meeting
31	SAT	H	Orientation Talk - Plus One Students & Parents

2025
JUNE



2025 JUNE

1	SUN	H	
2	MON		School Opens I to XII
3	TUE		UKG Classes Begin
4	WED		
5	THU		
6	FRI	H	Bakrid
7	SAT	H	Vidyarambham
8	SUN	H	
9	MON		LKG Classes Begin, General Assembly - Our Environment
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT	H	PTA - General Body Meeting
15	SUN	H	
16	MON		General Assembly - National Reading Day Nomination for School Election
17	TUE		Student Enrichment Programme - V
18	WED		Student Enrichment Programme - VI
19	THU		Student Enrichment Programme - VII
20	FRI		Meet the candidate - Election
21	SAT	H	
22	SUN	H	
23	MON		General Assembly - International Day Against Drug Abuse
24	TUE		
25	WED		
26	THU		Investiture Ceremony
27	FRI		Community Outreach Programme - XII
28	SAT	H	Youth Festival - Offstage items
29	SUN	H	
30	MON		General Assembly - Doctor's Day



WORLD POPULATION DAY



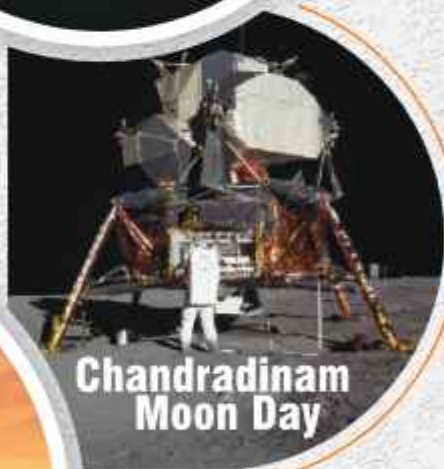
World Youth Skills Day



International Day of Friendship



Chandradinam Moon Day



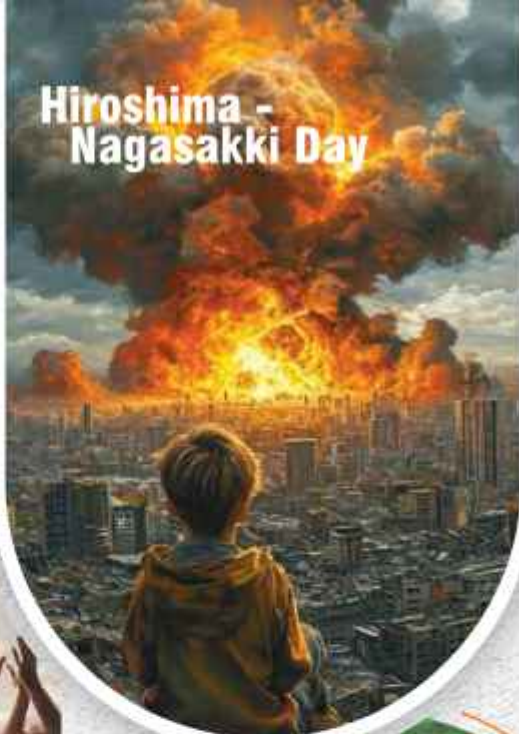
**2025
JULY**

2025 JULY

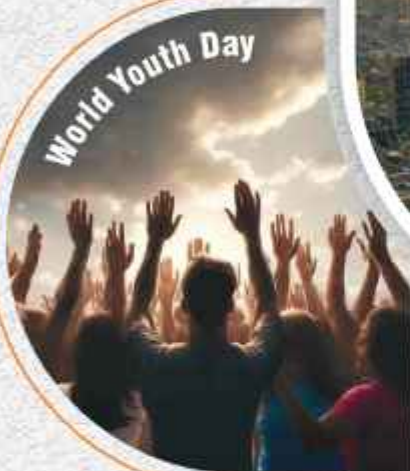
1	TUE		
2	WED		
3	THU	H	St. Thomas Day
4	FRI		
5	SAT	H	Teachers Training - Carmel Province, Muvattupuzha
6	SUN	H	Muharam
7	MON		First Mid Term I-IX, First Term X & XII General Assembly - World Population Day
8	TUE		First Mid Term I-IX, First Term X & XII
9	WED		First Mid Term I-IX, First Term X & XII
10	THU		First Mid Term I-IX, First Term X & XII
11	FRI		First Mid Term I-IX, First Term X & XII
12	SAT	H	
13	SUN	H	
14	MON		General Assembly - World Youth Skills Day , First Mid-Term XI
15	TUE		
16	WED	H	Feast of Our Lady of Carmel
17	THU		
18	FRI		Issue of Report Card, Community Outreach Programme - XI
19	SAT	H	Open House LKG to XII
20	SUN	H	
21	MON		General Assembly - Chandradinam - Moon Day
22	TUE		
23	WED		
24	THU	H	Karkkadaka Vavu
25	FRI		Youth Festival
26	SAT	H	CBSE - Capacity Building Programme For Teachers
27	SUN	H	
28	MON		General Assembly - International Day of Friendship
29	TUE		
30	WED		Students Enrichment Programme - VIII
31	THU		Students Enrichment Programme - IX

2025
AUGUST

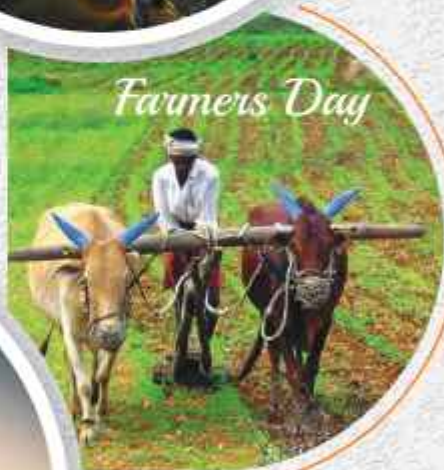
**Hiroshima -
Nagasaki Day**



World Youth Day



Farmers Day



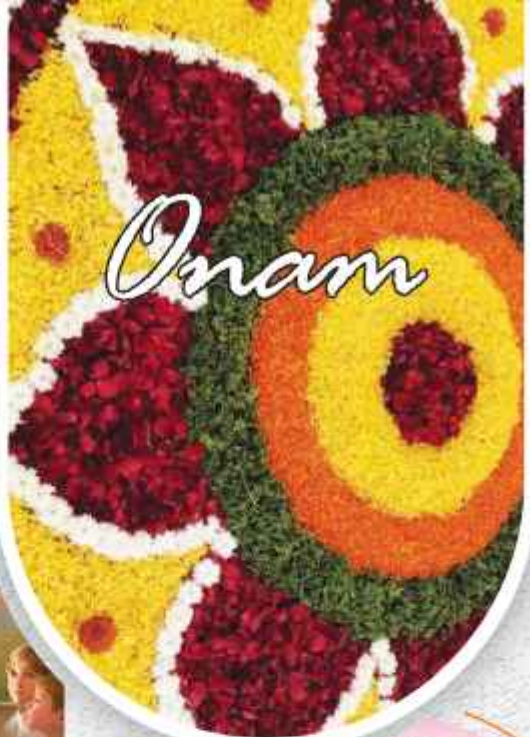
NATIONAL SPORTS DAY



2025 AUGUST

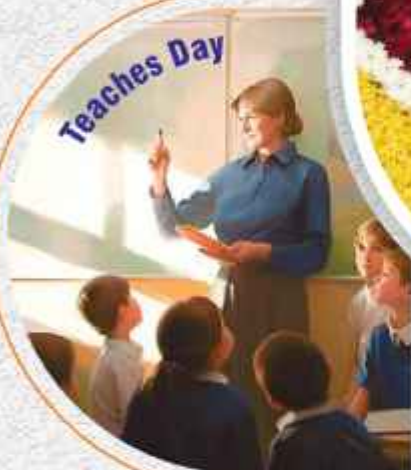
1	FRI		Student Enrichment Programme - X
2	SAT	H	
3	SUN	H	
4	MON		General Assembly - Hiroshima - Nagasaki Day
5	TUE		
6	WED		
7	THU		Art Integrated Project Assessment - IX
8	FRI		Career Guidance X&XII
9	SAT	H	
10	SUN	H	
11	MON		General Assembly - World Youth Day
12	TUE		
13	WED		
14	THU		Independence Day Celebration
15	FRI	H	Independence Day
16	SAT	H	
17	SUN	H	
18	MON		General Assembly - Farmers Day
19	TUE		
20	WED		Community Enrichment Programme - X
21	THU		
22	FRI		Art Integrated Project Assessment - X
23	SAT	H	
24	SUN	H	
25	MON		General Assembly - National Sports Day , Second Mid Term - XII
26	TUE		
27	WED		Student Enrichment Programme XI & XII
28	THU	H	Ayyankali Jayanthi
29	FRI		School closes for Onam Holiday, Onam Celebration
30	SAT	H	
31	SUN	H	

2025
SEPTEMBER



Ornam

Teachers Day



International Day
of **PEACE**



2025 SEPTEMBER

1	MON	H	
2	TUE	H	
3	WED	H	
4	THU	H	
5	FRI	H	Thiruvonam
6	SAT	H	
7	SUN	H	Sreenarayana Guru Jayanthi
8	MON		General Assembly - Teachers' Day , School Re-opens
9	TUE		
10	WED		Art integrated Project Assessment - VI
11	THU		Art integrated Project Assessment - VII
12	FRI		Art integrated Project Assessment - VIII
13	SAT	H	CBSE Capacity Building Programme for Teachers
14	SUN	H	
15	MON		General Assembly - International Day of Peace , First Term Exam - XI
16	TUE		
17	WED		
18	THU		Community Outreach Programme - IX
19	FRI		
20	SAT	H	
21	SUN	H	Sreenarayana Guru Samadhi
22	MON		First Terminal Exam 1-IX, Second Mid Term -X
23	TUE		First Terminal Exam 1-IX, Second Mid Term -X
24	WED		First Terminal Exam 1-IX, Second Mid Term -X
25	THU		First Terminal Exam 1-IX, Second Mid Term -X
26	FRI		First Terminal Exam 1-IX, Second Mid Term -X
27	SAT	H	
28	SUN	H	
29	MON		First Terminal Exam 1-IX, Second Mid Term -X
30	TUE		First Terminal Exam 1-IX, Second Mid Term -X

2025
OCTOBER

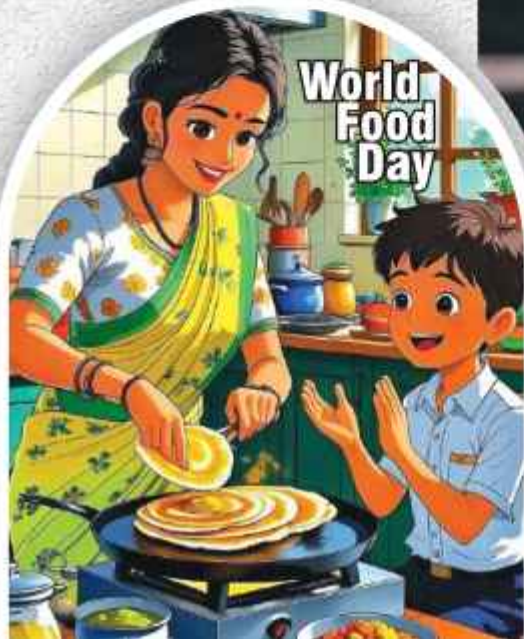
World Postal Day



Day for Older Persons



World Food Day



2025 OCTOBER

1	WED	H	Mahanavami
2	THU	H	Gandhi Jayanthi
3	FRI		
4	SAT	H	
5	SUN	H	
6	MON		General Assembly - Labour Day , Second Term Exam-XII
7	TUE		Second Term Exam-XII
8	WED		Second Term Exam-XII
9	THU		Second Term Exam-XII
10	FRI		Study Tour - X
11	SAT	H	Open House LKG to XII
12	SUN	H	
13	MON		General Assembly - World Postal Day
14	TUE		
15	WED		
16	THU		
17	FRI		Art & Science Exhibition - HS
18	SAT	H	Study Tour - VI
19	SUN	H	
20	MON	H	Deepavali
21	TUE		General Assembly - Day for Older Persons
22	WED		
23	THU		
24	FRI		Community Enrichment Programme - VIII
25	SAT	H	Study Tour - VII
26	SUN	H	
27	MON		General Assembly - World Food Day Second Mid term-XI, Second term-X
28	TUE		Second Mid term-XI, Second term-X
29	WED		Second Mid term-XI, Second term-X
30	THU		Second Mid term-XI, Second term-X
31	FRI		Second Mid term-XI, Second term-X

2025
NOVEMBER

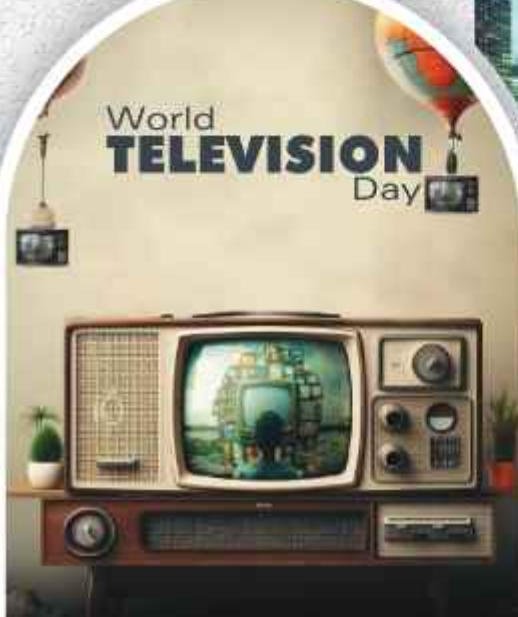


National Education Day

Keralappiravi
Day



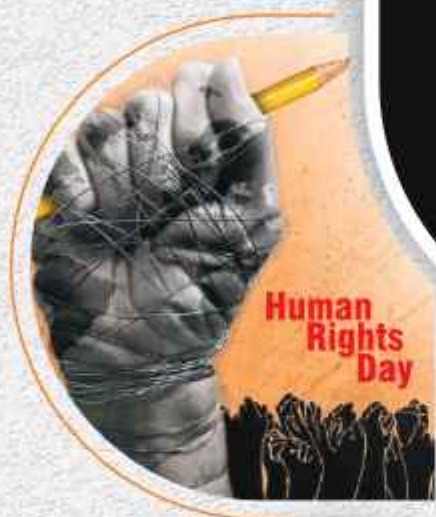
World
TELEVISION
Day



2025 NOVEMBER

1	SAT	H	
2	SUN	H	
3	MON		General Assembly - Keralappiravi
4	TUE		First Model - XII
5	WED		
6	THU		
7	FRI		Study Tour - VIII
8	SAT	H	LP Fest
9	SUN	H	
10	MON		General Assembly - National Education Day
11	TUE		
12	WED		
13	THU		Community Enrichment Programme - VII
14	FRI		LP Tour
15	SAT	H	
16	SUN	H	
17	MON		General Assembly - National Integration Day
18	TUE		
19	WED		
20	THU		
21	FRI		
22	SAT	H	
23	SUN	H	
24	MON		General Assembly - World Television Day , Second Mid Term Exam I - IX Second Model XII, First Model X
25	TUE		Second Mid Term Exam I - IX, PTA - XII
26	WED		Second Mid Term Exam I - IX
27	THU		Second Mid Term Exam I - IX
28	FRI		Second Mid Term Exam I - IX
29	SAT	H	
30	SUN	H	

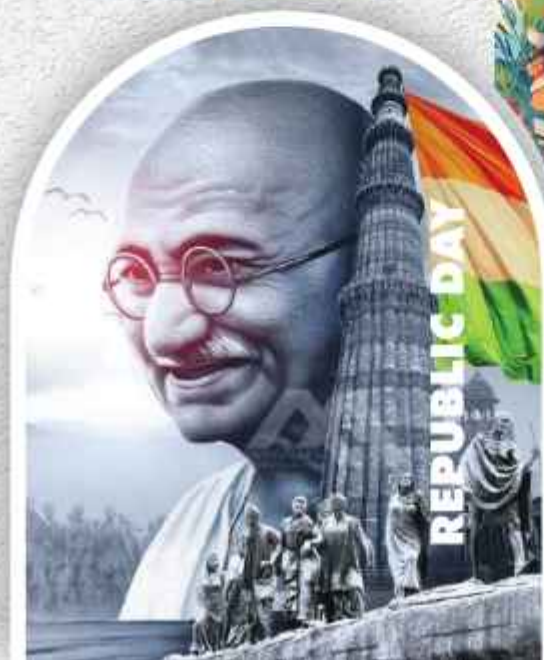
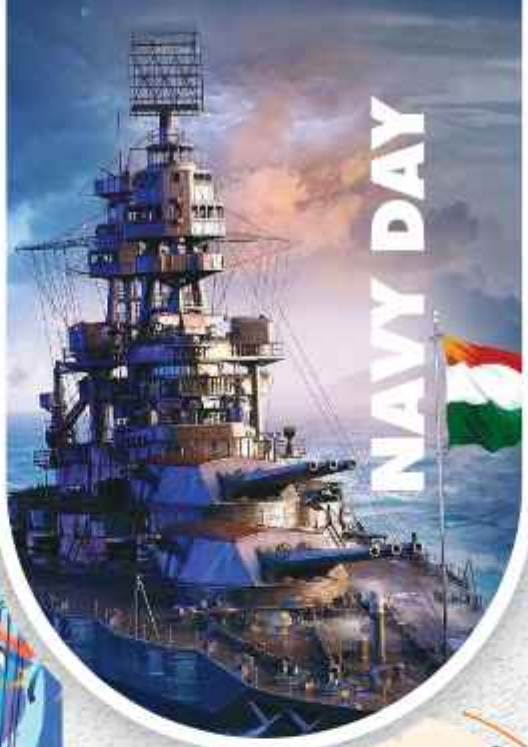
2025
DECEMBER



2025 DECEMBER

1	MON		General Assembly - World AIDS Day , Third Mid Term - XI
2	TUE		
3	WED		
4	THU		
5	FRI		Sports Day
6	SAT	H	
7	SUN	H	
8	MON		General Assembly - Human Rights Day
9	TUE		
10	WED		
11	THU		
12	FRI		
13	SAT	H	
14	SUN	H	
15	MON		General Assembly - Pollution Control Day
16	TUE		
17	WED		PTA Class -X
18	THU		
19	FRI		Annual Day, School Closes for X'Mas Holidays
20	SAT	H	
21	SUN	H	
22	MON	H	
23	TUE	H	
24	WED	H	
25	THU	H	Christmas
26	FRI	H	
27	SAT	H	
28	SUN	H	
29	MON		Second Model Exam - X, General Assembly, School reopens after Christmas Holidays
30	TUE		
31	WED		

2026
JANUARY



2026 JANUARY

1	THU		
2	FRI	H	Mannam Jayanthi
3	SAT	H	
4	SUN	H	
5	MON		General Assembly - Navy Day
6	TUE		
7	WED		
8	THU		Community Outreach Programme - VI
9	FRI		Art & Science Exhibition - LP
10	SAT	H	
11	SUN	H	
12	MON		General Assembly - World Youth Day
13	TUE		
14	WED		
15	THU		
16	FRI		
17	SAT	H	
18	SUN	H	
19	MON		General Assembly - International Day of Education
20	TUE		
21	WED		
22	THU		
23	FRI		Third Model Exam - XII
24	SAT	H	Staff Enrichment Programme
25	SUN	H	
26	MON	H	Republic Day
27	TUE		General Assembly - Republic Day
28	WED		
29	THU		
30	FRI		Community Outreach Programme - V, Third Model Exam - X
31	SAT	H	

2026
FEBRUARY

St. Chavara Day



WORLD
CANCER DAY



Safer Internet Day

Importance of
**MOTHER
TONGUE**



2026 FEBRUARY

1	SUN	H	
2	MON		General Assembly - World Cancer Day , Third Mid Term I-VIII
3	TUE		Third Mid Term I-VIII
4	WED		Third Mid Term I-VIII
5	THU		Third Mid Term I-VIII
6	FRI		Third Mid Term I-VIII
7	SAT	H	
8	SUN	H	
9	MON		General Assembly - St. Chavara Day , Annual Exam IX & XI
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT	H	Admission Test
15	SUN	H	Sivarathri
16	MON		General Assembly - Safer Internet Day
17	TUE		
18	WED		
19	THU		
20	FRI		Tour IX & XI
21	SAT	H	
22	SUN	H	
23	MON		General Assembly - Importance of Mother Tongue
24	TUE		Talent Day
25	WED		
26	THU		
27	FRI		
28	SAT	H	

2026
MARCH



2026 MARCH

1	SUN	H	
2	MON		General Assembly - World Science Day
3	TUE		
4	WED		
5	THU		
6	FRI		
7	SAT	H	
8	SUN	H	
9	MON		General Assembly - World Women's Day
10	TUE		
11	WED		
12	THU		
13	FRI		
14	SAT	H	Admission Test
15	SUN	H	
16	MON		Second Terminal Exam - I - VIII
17	TUE		Second Terminal Exam - I - VIII
18	WED		Second Terminal Exam - I - VIII
19	THU		Second Terminal Exam - I - VIII
20	FRI		Second Terminal Exam - I - VIII
21	SAT	H	
22	SUN	H	
23	MON		Second Terminal Exam - I - VIII
24	TUE		Second Terminal Exam - I - VIII
25	WED		
26	THU		
27	FRI		
28	SAT	H	
29	SUN	H	
30	MON		Result
31	TUE		Merit Day, School Closing for Summer Holidays

CARMEL KINDERGARTEN MONTHLY ACTIVITIES - 2025-26

FIRST TERM

Vidyarambham
Pledge Competition
Smiling Competition
Memory Test
Flag Making
Fancy Dress
Colouring Competition
English Song
Clay Modelling
Collage Work
Self Introduction
Smart Kid

SECOND TERM

Malayalam Story
Film Song Competition
Lemonade Preparation
Riddles
Vegetable Salad Day
Sandwich Preparation
KG Fest
Sports
Quiz
Fruit Salad Day
Tour
Exhibition

[illegible]

RECORD OF LEAVE OR ABSENCE

[illegible]

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

HOME WORK

Date	Subject	Assignment	Remarks

EXAMINATION TIME TABLE

MID TERM - I	
DATE	SUBJECT
MID TERM - II	
DATE	SUBJECT
MID TERM - III	
DATE	SUBJECT

EXAMINATION TIME TABLE

DATE	TERM - I
DATE	TERM - II

79 HANDBOOK 2025-26

PARENT > TEACHER > COMMUNICATION >>>

Parent's Signature

Date

Teacher

Parent's Signature

Date

Teacher

Parent's Signature

Date

Teacher

Parent's Signature

Date

Teacher

PARENT > TEACHER > COMMUNICATION >>>

Parent's Signature

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Class Teacher

PRINCIPAL'S NOTE TO PARENTS

Date	
Parent's Signature	Student's Signature
Date	
Parent's Signature	Student's Signature
Date	
Parent's Signature	Student's Signature
Date	
Parent's Signature	Student's Signature
Date	
Parent's Signature	Student's Signature

PRINCIPAL'S NOTE TO PARENTS

Date

Parent's Signature

Student's Signature

Date

Parent's Signature

Student's Signature

Date

Parent's Signature

Student's Signature

Date

Parent's Signature

Student's Signature

Date

Parent's Signature

Student's Signature

PERSONAL POINT SYSTEM

Code	Particulars	- Points	+ Points	Parent's Sign
M1	Breaking the rule of language	-10		
M2	Talking in the Class	-5		
M3	Breaking the rule of touch	-10		
M4	Copy book / Home work not done	-5		
M5	Study materials not brought	-5		
M6	Untidy Dress/bag/shoes/note books, improper uniform	-10		
M7	Un-polished language/behaviour	-10		
M8	Wasting food	-5		
M9	Improper movement inside & outside the class	-10		
M10	Mis behaviour in the exam hall	-50		
M11	Wrong Deed - not academic	-20		
M12	Coming late in the school	-5		
P1	A1 in all subjects - Terminal		+40	
P2	For each A1 - Terminal		+5	
P3	Achievement : Within school		+25,+15,+10	
P4	Outside school		+50, +30, +20	
P5	Good deed		+5 to+10	
P6	Full attendance - Monthly		+10	
P7	Creative contribution		+10	
P8	Initiative taken		+10	
P9	Literary works published		+10	
P10	Reading Initiative - based on book review		+10	
P11	English speaking weekly		+5	

- Those who get 300 positive points without any minus point will be awarded with prizes.
- Those who get 75 minus points need to meet principal.
- Those who get 100 minus points need to call parents.
- Those who gets 150 minus points, will have to call their parents second time.
- If one gets above 250 minus points, TC will be issued.
- Positive points will not compensate minus points.

Plus Points

[illegible]

Minus Points

[illegible]

Plus Points

Minus Points

MY HOME TIME TABLE (CLASS DAYS)

Signature of the Student

.....

Signature of the Parent

.....

Signature of the Class Teacher

.....

MY HOME TIME TABLE (HOLIDAYS)

Signature of the Student

.....

Signature of the Parent

.....

Signature of the Class Teacher

.....



CARMEL CMI PUBLIC SCHOOL

Vazhakulam P.O., Muvattupuzha - 686 670, Kerala, India

PTA MEETING

Dear Parent,

A meeting of all the parents of class will be held in the school on
..... from to

May I cordially invite you for this meeting and request you to be present in time.

Parent's Signature

Date

Class Teacher



CARMEL CMI PUBLIC SCHOOL

Vazhakulam P.O., Muvattupuzha - 686 670, Kerala, India

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Date

Class Teacher



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Dear Parent,

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..... from to

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Parent's Signature

Date

Class Teacher

SCHOOL FEES REPORT

1st Instalment
of School Fees
(BEFORE JUNE 15TH)

Receipt No.

Date

2nd Instalment
of School Fees
(BEFORE AUG. 15TH)

Receipt No.

Date

3rd Instalment
of School Fees
(BEFORE OCT. 15TH)

Receipt No.

Date

4th Instalment
of School Fees
(BEFORE JAN. 15TH)

Receipt No.

Date

Receipt No.

Date

1st Instalment
of Bus Fees
(BEFORE AUG. 15TH)

Receipt No.

Date

2nd Instalment
of Bus Fees
(BEFORE OCT. 15TH)

Receipt No.

Date

3rd Instalment
of Bus Fees
(BEFORE JAN. 15TH)

TIME TABLE

DAY	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	PERIOD 5	PERIOD 6	PERIOD 7	PERIOD 8
MON								
TUE								
WED								
THU								
FRI								
SAT								

RECESS

PERIOD 3	PERIOD 4	PERIOD 5	PERIOD 6	PERIOD 7	PERIOD 8

LUNCH BREAK

PERIOD 5	PERIOD 6	PERIOD 7	PERIOD 8

RECESS

PERIOD 7	PERIOD 8

PHONETIC CHART

monophthongs				diphthongs	
i:	I	ʊ	u:	ɪə	eɪ
sheep	ship	good	shoot	here	wait
e	ə	ɜ:	ɔ:	ʊə	ɔɪ
bed	teacher	bird	door	tourist	boy
æ	ʌ	ɑ:	ɒ	eə	aɪ
cat	up	far	on	hair	my
p	b	t	d	ʃ	dʒ
pea	boat	tea	dog	cheese	June
f	v	θ	ð	s	z
fly	video	think	this	see	zoo
m	n	ŋ	h	l	r
man	now	sing	hat	love	red
CONSONANTS					
				g	
				go	
				ʃ	
				shall	
				3	
				television	
				j	
				yes	



The purpose of education
is to make good human beings
with skill and expertise.
Enlightened human beings can be
created by teachers.



A CMI INSTITUTION

Carmel CMI Public School
Vazhakulam P.O.,

Muvattupuzha - 686 670, Kerala, India

E-mail : carmelpsvazhakulam@gmail.com

Website : www.carmelpublicschool.com

Phone : 04852 261233, 9747002717